

SCHOOL DISTRICT OF GREEN LAKE POLICY	224 – Board-Superintendent Relations
	Administration

224 – Board-Superintendent Relations

The Board believes that policy-making is one of its most important functions, and that the implementation of policy is a function of the superintendent. The Board delegates executive powers to the superintendent so that he/she may manage the schools within the Board's policies. The Board should devote its time to policy-making, fiscal management and evaluation of the District's programs.

The Board shall hold the Superintendent responsible for carrying out his/her duties according to district policies including the Superintendent job description, District Mission Statement, and Board/District Goals.

Individual members of the Board cannot act for the Board on any matter unless officially delegated by the Board with the authority to do so. Members shall refrain from involving themselves in administrative matters and from asking the superintendent for personal considerations. Board members shall refer all non-action matters and criticisms to the superintendent.

This applies to policy development, district organization and operation, bond issues, building plans and procedures, site selection, insurance, salaries, transportation, food services, instructional services, and developmental plans for new programs. The management team should recognize the need for continuous evaluation of all the functions and services of the school system.

The superintendent may delegate responsibility and the authority necessary for the operation of the schools to other designated officials who are serving in an administrative capacity.

The responsibilities of the superintendent in a cooperative relationship with the Board are identified as:

<u>Board</u>	<u>Superintendent</u>
1. To select a competent, established educational leader as superintendent.	To administer effectively and provide the professional, educational leadership necessary.
2. To serve as a policymaking body.	To recommend sound policy and implement these policies by formulating and enforcing rules and regulations.
3. To allow the superintendent to administer the schools	To make Board policy effective through efficient administration.
4. To exercise sound judgment in business affairs of the school corporation.	To keep the Board informed on financial matters, do sound long-range planning, and keep current expenditures within the approved budget.
5. To deal always in an ethical, honest, straight-forward, open-and-above board manner with the superintendent and community	To deal always in an honest, professional, straight-forward, open-and-above board manner with the Board, the staff, and the community.
6. To provide, within budget limitations, necessary personnel.	To present personnel needs to the Board.

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| 7. To approve an organizational pattern for the administration. | To make assignments for each position with the Board's authorization. |
| 8. To take legal action required by law | To recommend to the Board all action required by law. |
| 9. To examine and approve an annual budget | To recommend an annual budget with necessary supporting data. |
| 10. To carry on communications with staff members through the superintendent | To see that the staff can have necessary communication through the superintendent with the Board. |

1st Read: 08/27/2008
2nd Read: 09/24/2008

Legal Reference: Sections 118.24; 120.120.13 of WI Stat.